



**Sanskar Mandir Sanstha's
Arts & Commerce College
Warje –Malwadi, Pune -58.**

IQAC Meeting Report

2022- 23

Date : 1st July 2022

Place: Library

Time: 10 a.m.

The First meeting of **IQAC** for the academic year **2022-23** was conducted and the following points were discussed.

Agenda:

1. Contact to junior colleges to obtain the list of 12th pass students for admission
2. Preparation of Time table and academic calendar
3. Problems & Issues in filling of Online forms of SPPU final examination (CGPA & NON-CGPA Courses)
4. Offline & Online teaching process and its maintenance of record
5. Land acquisition Process
6. NAAC SSR & other formalities
7. Any Other Urgent Subject

For Academic year 2022-23, it was decided by the members that, appropriate efforts need to be taken by getting in touch with junior colleges to obtain the list of 12th pass students. Apart from this, academic calendar, various academic plans, teacher diaries etc., were discussed and policies were finalized accordingly. Timetable committee was provided with the necessary details regarding timetable. Department wise data and information collected by respective department and teachers were discussed. In this meeting online (PPT, PDF, Notes, etc.), teaching process, no. of students attending lectures and their records were discussed. Problems and issues faced by students during online SPPU examination were noted and accordingly instructions given. The progress of land acquisition process was discussed in detail and accordingly it was decided that the fast actions and implementations should be done. For NAAC SSR submission, efforts must be taken & appropriate formalities need to be initiated.



Date: 1st September 2022

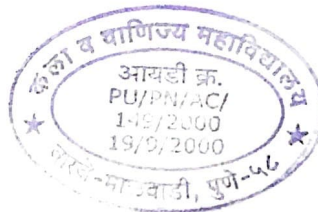
Place: Principal cabin

Time: 12 p.m.

Agenda:

1. Land acquisition process status
2. Updating of previous MOUs and requirement of new MOUs.
3. Overview of Criteria wise allotment of work for AQAR
4. NAAC SSR
5. Scholarships to students
6. Status of admissions for academic year 22-23
7. Discussion on Organization of National Level Interdisciplinary Conference (organizing by Department of Commerce) on HR

In this meeting different issues, problems, challenges regarding Land acquisition were discussed. Review of various MOUs was taken and accordingly the process of continuation of these previous MOUs was discussed in detail. Signing of new MOUs also was discussed. Regarding filling up of AQAR, it was decided that criteria wise allotment of work be observed and review be taken. For Submission of SSR detailed discussion was made & accordingly the work needs to be initiated. Regarding scholarship of students, the previous record of scholarship was obtained. And it was accepted by members that there is need to increase the awareness regarding scholarship among the students. In this meeting the status of admission was discussed and accordingly it was decided that 10% (extra intake capacity) should be requested to the SPPU authorities. Discussion on National Level Interdisciplinary Conference on Human Resource organizing by Department of Commerce was made. It was decided that Online Conference should be conducted. It was decided that research contributions of the researchers should be published in UGC Care listed Journal by charging fees.





Date: 27th January 2023

Place: Principal cabin

Time: 11 a.m.

Agenda:

1. DVV of NAAC
2. Overview of Departmental Records
3. Land acquisition process status
4. Alumni meeting & Parents Teacher meeting's discussion
5. Overview of Criteria head wise discussion and its follow up
6. Discussion on Student satisfaction survey, alumni feedback, teacher's feedback
7. Concession in fees and installments

In this meeting DVV related disussion was done. Accordingly the dates of visit of NAAC members & NAAC visit plan were also discussed. Discussion on submission of Departmental record was made with respective departmental head and follow up has been taken. Different issues, problems, challenges regarding Land acquisition were discussed. In this meeting discussion regarding Alumni association and its working were discussed. It was decided by the members that parent's teacher meeting should be organized and various points should be discussed (payment of fees, scholarship, attendance of the students, assignments, projects and continuous evaluation of student). The criteria wise allotment of work was observed and review was taken & it was decided that criteria wise PPT's should be prepared. Discussion on Student satisfaction survey, alumni feedback, teacher's feedback was happened. Regarding offering some concession in the fees, and allowing student to pay fees in installments (Maximum 3 installments) for the year was discussed and accordingly financial provisions for the same should took place.


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