

Sanskar Mandir's Sanstha's
Arts & Commerce College,
Warje-Malwadi, Pune -58.

Internal Quality Assurance Cell (IQAC)
Composition of Committee

Academic Year 2019-2020

01	Dr. Dilip Bhoite	Principal
02	Mr. Vishal Thorat	Management Representative
03	Mr. Avinash Jadhav	Management Representative
04	Mr. Prakash Durgad	Industrial Member (Teaching)
05	Ms. Pranjali Vidysagar	Member (Teaching)
06	Mr. Abhijit Parse	Member (Teaching)
07	Ms. Lalita Kangude	Member (Teaching)
08	Dr. Rajendra Thorat	Member (Teaching)
09	Mr. Trimukhe Dhanajay	Member (Teaching)
10	Mr. Amol Harpale	Member (Non-Teaching)
11	Shri. Sanjay Bhosale	Parent Representative
12	Mr. Bharat Walunj	Alumni Representative
13	Mr. Ghadi Venkatesh	Student Representative
14	Dr. Devendra Bhave	Co-ordinator


PRINCIPAL
Arts & Commerce College
Warje-Malwadi, Pune-58




Co-ordinator IQAC
Arts & Commerce College,
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The **First meeting** of IQAC was held on **25th June 2019**. Below mentioned subjects were discussed in detail in this particular meeting

1. Discussion on CBCS pattern and promoting the teachers for ICT training.
2. Evaluation system to be set for the same.
3. Academic calendar/plan/diary.
4. Time table.
5. Purchase of books.

In the first meeting of IQAC for the academic year 2019-20 the first important point discussed was about the newly introduced CBCS pattern. The internal assessment alternatives as well as various other options for evaluation system have been discussed in detail. An academic calendar was discussed in detail and various curricular as well as co-curricular events were decided for the year ahead. It has been also decided that the teachers will keep diaries mentioning the progress of the syllabus and various other details.

Along with this, a detailed discussion regarding the changes in the time table were discussed and the teachers are advised to take care of the students who are lagging behind as far as their academic development is concerned. The last but not the least, the list of reference books as well as text books to be bought for the year ahead was made and discussion regarding the financial provisions for the same took place.

The **Second meeting** of IQAC was held on **30th September 2019**. Following are the topics discussed in detail in this meeting.

1. Progress in the process of land acquisition.
2. MOU.
3. Purchase of necessary instruments and equipments.
4. Initiation of paperless work.

The progress in the process of land acquisition has been discussed. Taking into consideration the necessity to explore students to various possible career options, it



has been decided to sign MOUs with various training institutes around. It has been decided that as per the demand and necessity various instruments and equipments will be purchased by taking into consideration the infrastructural development of the college. An important point that has been discussed in detail was the initiation of paperless work in all the possible departments of the college.

The **Third meeting** of IQAC was held on **17 Dec 2019**. In this meeting a detailed discussion took place on the points mentioned below.

1. Starting remedial courses.
2. Certificate courses.
3. FDPs/FIPs/STCs/Refresher courses
4. Alumni meet, Parents meet, Convocation ceremony

A detailed discussion on starting a few remedial courses was done in this meeting. It has been advised to the teachers of some subjects such as English, Accounts, Economics etc. to arrange remedial courses for the students lagging behind. Review regarding the various certificate courses arranged in the previous years was taken and a few suggestions for the improvement of the performance of this particular committee has been given. Besides this, the process to apply for the permanent affiliation has been discussed in detail. The necessary provisions such as documentation, financial provisions, legal advice etc. has been discussed.

The **Fourth meeting** of IQAC was held on **30th of April 2020** the last working day of this academic year the below mentioned points were discussed in detail in this particular meeting.

1. Preparation of questionnaire that is feedback forms by students regarding the teachers.
2. Regarding the completion of Ph.D by faculty members.
3. Minor and major research projects

In this meeting a detailed discussion took place on the feedback forms to be submitted by the students. It has been decided that the previous feedback forms will be updated and a section of questions will be added where the students will mark



and offer suggestions regarding the improvements of the teachers. Apart from this, the staff members who haven't completed their Ph.D degrees yet are motivated and encouraged to complete their work as early as possible. It has been also underlined that the faculty members should go for minor as well as major research projects sponsored by UGC and BCUD, SPPU.


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